

Berthoud Pickleball Club Bylaws

ARTICLE 1- GENERAL

Section A - The name of the organization will be the Berthoud Pickleball Club, hereafter referred to as BPC in these bylaws.

Section B - The objectives of the BPC shall be to:

- Provide opportunities to play pickleball for players of all skill levels.
- Organize and promote pickleball activities in an atmosphere of safety, friendliness and fair play within the Berthoud community.
- Provide a unified message regarding pickleball concerns and activities to the governing bodies of the Town of Berthoud, Colorado and to the community at large.

ARTICLE 2 – RULES, REGULATIONS AND PROCEDURES

- All BPC members shall comply with the Rules, Regulations, and Policies of the Parks and Recreation Department of the Town of Berthoud.
- Pickleball play shall be in accordance with the rules of the United States of America Pickleball Association (USAPA).
- General rules and regulations governing court use as established by the Board of the BPC shall be followed by all pickleball players during BPC reserved playing times.
- The BPC will reserve courts with the Berthoud Parks and Recreation Department for BPC sponsored scheduled play, tournaments, and activities as permitted by the rules and regulations of the Berthoud Parks & Recreation Department and as deemed appropriate by the Board.

ARTICLE 3 – MEMBERSHIP AND FEES

- The BPC fiscal year shall run from April 1st to March 31st of the next year.
- Membership is voluntary and is open to all persons and skill levels that are interested and able to play pickleball by payment of the designated membership fee, completing registration process, and agreeing to the club waiver.
- There shall be no precondition for membership, nor will members be required to join any national, state, or regionally affiliated organizations.
- The membership fee is to be used to pay for the cost of BPC operations.
- Membership fees will be reviewed annually by the Board directors, and announced at the annual Members meeting.
- Payment of the full amount of the membership fees is required to be a member in good standing. An individual can join the BPC at any time during the year but membership fees are not prorated.
- A roster of the BPC members will be maintained. Notice of all BPC events and activities will be emailed to all members listed on the BPC member roster.

ARTICLE 4 – PARTICIPATION BY NON-MEMBERS

- Non-member playing privileges shall not extend to Ladders, Mixers, Leagues, Tournaments, or any other special training event that is intended for BPC members only.
- Only exception is with the approval by the Board of Directors, because it may be in the best interest for the Club for a limited event.

ARTICLE 5 – BOARD OF DIRECTORS

Section A. There shall be five members of the BPC Board of Directors hereafter referred to as the Directors; President, Vice President, Treasurer, Secretary, and Event Coordinator.

Section B. Each of these Directors has one vote on all matters requiring action by the BPC Board. A majority vote of Directors present with a minimum quorum of three Directors will dictate decisions. Directors may vote using audio and/or video conferencing to accommodate Directors not able to attend a meeting in person.

Section C. All Director terms shall be for one year. There is no limit to the number of terms a member may serve. Directors serve effective the day of the Annual meeting election, and until the next Annual meeting elects a new Board of Directors.

The Secretary will provide an announcement of the BPC Annual Members meeting by email to the members at least 14 days prior, listing open Director positions. Members interested in being on the BPC Director ballot should reply 24 hours before the members Annual meeting. Voting will be done at the annual meeting by active members using a simple majority to determine the new Directors.

An open Director position within the year will be communicated to active BPC members, with an invitation to respond if interested in being a new Director within 5 work days after the communication. The open Director position will be selected and filled by the remaining Directors.

Section D. If any Director is not fulfilling their responsibilities, that Director may be removed from their position during the term of office. A unanimous vote of the other four Directors on the BPC Board is required to remove a Director from the BPC Board.

Section E. Duties and Responsibilities of Club Directors

President:

- Shall preside over all BPC meetings and be accountable for the administration of all BPC business
- Shall carry out the direction and policies established by the BPC Board
- Has the responsibility for managing community outreach and is the principal liaison with the Berthoud Parks and Recreation Department.
- Has secondary signatory privileges for financial transactions.

Vice President:

- Shall perform all duties of the President in the event of the President's absence or inability to perform.
- Shall perform duties as assigned by the President, i.e. coordinating ladder leagues, tournaments, drill/mentor sessions, training sessions for mentors.

Treasurer:

- Shall handle all BPC financial receipts and payments.
- Will document all financial activity with accurate accounting records.
- The primary signatory on the BPC financial transactions
- Responsible for required statements at the end of each fiscal year, and a Treasurer's report.

Secretary:

- Shall be responsible for transcribing all BPC Board and annual Member meeting minutes.
- Shall be responsible for issuing notices of all BPC Board and Member meetings.
- Will conduct correspondence relating to BPC business.
- Will help maintain a roster of current members with the assistance of the webmaster.

Event Coordinator:

- Shall coordinate special events ie. socials, parade float construction, drinks, food etc.
- Shall recruit volunteers to help with events planned by the BPC.
- Can help with court reservations

ARTICLE 6 – COMMUNICATION

- Communication of BPC information will be done primarily by email.
- Notices of the BPC annual Member meeting shall be given at least fourteen (14) day's notice before the meeting.
- BPC Board of Directors meetings are not required to be published or open to the public.
- The website *BerhoudPickleball.Club* will be used to share information to members, the community and promote the BPC.

ARTICLE 7 – MEETINGS AND VOTING BY THE BPC MEMBERS

- An annual meeting of the BPC members will be held in the spring of each year.
- Special BPC member meetings can be called for by the BPC Board as needed.
- The election of the five Directors for the new year will take place at the annual spring meeting.
- Action on all issues brought before the members at the annual, or any special meeting, will be done by a simple majority of affirmative vote of members present at the meeting.
- The BPC Board may call special meetings of its Directors as necessary, to conduct BPC business.

ARTICLE 8 – LIMITATIONS AND EXCEPTIONS

- The BPC Board cannot obligate any BPC member for any personal action or financial obligation without the expressed written permission of the member.
- Individual BPC members are not empowered to obligate the BPC, BPC Board of Directors, or any BPC member without an affirmative vote of the members at a general meeting of the members of the BPC.
- BPC income should not exceed operating expenses. Where revenues do exceed expenses, the net gain will be used to offset future court reservation cost, equipment and BPC activities. BPC dues may be adjusted, if necessary, to ensure that the BPC operates as a non-profit.

ARTICLE 9 – AMENDMENTS

Amendments or repeals of the By-Laws shall be approved by a two-thirds affirmative vote of BPC members present at the BPC members Annual meeting.

ARTICLE 10 - CODE OF CONDUCT

The mission of the BPC is to promote the growth and development of pickleball. This sport will succeed best if its players embrace the values of good sportsmanship. It is essential that BPC members, in promoting this mission, model good behavior, led by example, display respect and show self-control.

Berthoud Pickleball Club Code of Conduct:

- I will treat others with respect and exhibit fairness and honesty in my dealings with others.
- I will be a positive influence on members and others to encourage teamwork and fair play.
- I will be respectful of those players on the court and avoid unnecessary interruptions by nonplayers.
- I will accept responsibility for guests and family members in attendance at events.
- I will not engage in any behavior that would endanger the health, safety or well-being of others.
- I will not engage in the use of profanity on the court or near court areas.
- I will not engage in unacceptable behavior, arguing, threatening, or otherwise unsportsmanlike conduct or encourage others to do so.
- I will not engage in physical abuse, threats or harassment.
- I will not criticize my partner, referees, or other members and fault them for their mistakes.

Players not following the Code of Conduct may be asked to leave the courts. Repeat offenders may be expelled from the BPC by unanimous vote of the BPC Board. No fees will be refunded to expelled members.

ARTICLE 11 – INDEMNIFICATION

Members of the BPC and other participants understand and agree that their participation in any event or activity sponsored by the Berthoud Pickleball Club, (BPC) may involve substantial risks and dangers to life, health, and property. BPC members or other participants assume all risks associated with these events and releases and will hold harmless the members, officers, agents, representatives and volunteers of the BPC from any and all liability, claims and costs of every kind, including reasonable attorney's fee, whether caused by negligence or otherwise, but not including gross negligence, that may arise out of their participation in any such event. This personal release shall serve as a release and assumption of risk for myself, my heirs, executors and administrators.

ARTICLE 12 - DISCRIMINATION

The organization shall admit individuals of any race, color, national or ethnic origin (ancestry), religious affiliation (creed), gender, age, marital status, sexual orientation, gender identity, and handicap to all the rights, privileges, programs and activities generally accorded or made available to the individual members of the BPC and the general public.

ARTICLE 13 – DISCLAIMER

- The Berthoud Pickleball Club, (BPC) exists and operates as a distinct and separate entity from the Town of Berthoud, including any public or private clubs or gyms.
- Rules, regulations, and membership fees of the BPC do not apply to the open play sessions and classes offered by the Berthoud Recreation facilities or any other pickleball venue, public or private.